Wyoming Senior Services Board Meeting

January 21, 2011 - 8:30 a.m. - 10:30 a.m.
Little America
Chevenne, WY

Roll Call through self-introductions:

Jo Cox, Ginny Mahoney, Tim Ernst, Ky Dixon, Terri Newman, Ursula Huckfeldt, Liz Vigil, Jeanene Esterholt, PJ Normand, Marge Myers, Jeri Bottenfeld, Jill Kingston, Ann Rossi, Dick Cuthbertson, Sarah Blakeman, Tina Sanders, Carmen Rideout, Sharon Benson, Sandy Luthy, Jane Nolde, Janet Dickeson, Roxie Braley, Sue Carey, Terry Hinkle, Laurell Marker, Edwin D. Makee, Jeanine Cox.

Scribe: Shirley Guiberson, Executive Assistant to the Aging Division

The Meeting was called to order at 8:35 by Chair, Jo Maxfield-Cox

Review and approval of November 19th Minutes – Jo Maxfield-Cox, Chair There was discussion on changing the word "legislator" to "House Member" in the paragraph on Policy Revision of Silver Haired Legislature. Ky Dixon moved to accept the revisions. Ursula seconded the motion. With that one change in place, the motion carried unanimously.

Ky Dixon made a motion to approve WSSB 2 quarter reports that were ready for approval and Ursula seconded the motion.

Those approved:

Jo Cox:

Buffalo Senior Citizens
High Country Senior Center
Kemmerer Senior Center
Rendezvous Pointe
Southwest Sublette County Pioneers
Young at Heart Senior Center

Ky Dixon:

Cody Council on Aging (to include Meeteetsee Senior Center)
Crook County Senior Services
Hot Springs Senior Center
Powell Senior Center
Senior Friendship Center
Uinta Senior Center, Inc.
Washakie County Senior Center
Wyoming Senior Citizens, Inc.

Terri Newman

Campbell County Senior Center Cokeville Senior Citizens Golden Hour Senior Center Lander Senior Center North Big Horn Senior Center Salt River Center of Star Valley Senior Center of Jackson Hole Sheridan Senior Center Shoshoni Senior Center South Big Horn Senior Center Thayne Senior Center

Ursula Huckfeldt

Central Wyoming Senior Services Douglas and Glenrock Meals on Wheels – Cheyenne Natrona County Meals on Wheels Niobrara Senior Center

Cokeville Senior Center's request to revise its Basic grant - Jo

Cokeville increased their equipment line item to \$2000.

Converse County Aging Services request to revise FY 2011 Wage Supplement Grant - Jo

Converse withdrew their revision.

Decisions pertaining to Grant Process FY 2012 - Ky, Jo, and Tim

Review Process and Progress of Occupation Classification Wage Study - Ky

Review Timeline for Grant Process per WSSB 2011 Calendar

Formula Components Discussion – Liz, Tim, & Jo

Meal Totals – completed
Site Totals – completed
County Poverty Rate – waiting for the 2010 census numbers.
Qualified Centers per county – completed

Form Revisions

Revised Grant Forms for FY 2012 Grants – Janet Dickeson, Director of Hot Springs Senior Center and Tim.

Janet has revised the grant forms online. She has agreed to do a short review of the forms after our meeting today.

Policies for approval and publishing on WSSB Website - Jo and Tim

- Policy specifying the Determinants of an Eligible Meal
- Policy relating to Wage supplement Grants 2-2009 and 3-2010 will be a little different.

Report from Aging Division - Tim Ernst

- Changes have been announced from the Wyoming Department of Health. Tom
 Forslund, city manager of Casper has been named the new Director of the Wyoming
 Department of Health. He will probably start his new position in mid-March.
- There is talk of a possible split Medicaid being moved out of the Wyoming Department of Health. This will be a legislative decision. Medical Services would probably have their own director. Wyoming Department of Health – will be Public Health.

- Dr. Sherard will be the policy analyst for the Governor's Office starting on April 1. This
 will be a ¾ time position.
- · Working on grants title III. Last year all Grants were signed.
- Wheatland & Cody have interim directors. Wheatland will be moving back into their old building.
- Sam's We are going back to the basics and updating the system to a web-based system. It is costing \$500 for the license per Senior Center. The Aging Division will buy one license for each Senior Center. If they need more than one license they will have to buy the extra licenses themselves. We are hoping to go live with the new web-based SAM's on July 1. Don't put Medicaid letter into Sam's, it is a HIPAA violation.
- PIN's Two went out regarding meals.
 - 1) Taking food home
 - 2) Went to Feds Said no. (Courtney)
- The division sent out report cards to all centers to grade us on ten different areas. So far we have had a 34% return rate and the average grade is a B+. We will accept the report cards until January 31, 2011. Ginny will take the results to Senior Management.

The revised quarterly meal summary

- OE Operator Error
- Print off put in file
 - Oct. 3, 2011 sign and fax to Tim
 - o Tim will give to the Board and Liz.

Policy relating to Wage Supplement Grants of 2009 and 2010

 Dollars are more flexible because WSSB will allow new staff postions that qualify according to each individual center's board policy and definition of what staff positions qualify as direct care eligible.

Report from WASPD - Sarah Blakeman, Chairperson

WASPD had their meeting this Wednesday. They reviewed the calendar and completed training on methodology of cost allocation. They will do training again in August.

- Legislative Reception, March 2 5:30-9 pm.
- Wyoming Trans June 15
- Saratoga (training)
- Annual meeting October 19, 2011
 - New President and Vice chair

Working with the Aging Division

- PINS (Policy Information Notice)
 - Leftovers as noted above in Tim's report.
- C1 or C2 (not carry out)
 - Needs justification

They are happy about updating the SAM's System.

WASPD has been working closely with the Aging Division and give kudos to them.

Report from Advisory Council on Aging – Terri Newman, WSSB Rep. to Advisory Council The Advisory Council had a wonderful training with a PowerPoint presentation which laid out the history of the Council. The Advisory Council is working on these items:

 Board of Nursing – Affects Seniors especially in Star Valley. The Aging Division had to get involved. The Advisory Council asked the group to send a letter to Dr. Sherard with concerns regarding the Board of Nursing.

- District 1 Mary Meyers resigned.
 - A public notice was put in the area newspapers.
 - Dr. Sherard has received fifteen applications and will appoint this position before
 March
- Big excitement in ADRC. We received three RFP's and they were sent to Colorado for review. The ADRC selection is SW Wrap. The contract was signed yesterday afternoon.

Policies: WSSB

The main senior center site is not counted as an extra eligible meal site by WSSB. Ky feels this added sentence is helpful, most meals are SAM's reportable. Ky moves that we add this sentence to last months meeting minutes and to the meal site policy. Terri seconds it. The motion passes.

Emergency Grant: Terri has offered to take it over.

Possible Emergency Grant - Dubois

Heating issues. Money came through from the community to partition the room.

The problem is apparently solved.

Old Business: None

New Business:

Sheridan has announced that the Green House has the go ahead from USDA. Hopefully the doors will open in the fall.

Jeanine announced that they have a new dietician that is providing menus that are newer and getting great comments.

Shuluf Huberson Recording Secretary

Public Comments: None

The next meeting will be on March 10th and 11th - in Riverton March 10 at 10 a.m. in the WSCI Office.

March 11 at 8:30 a.m. at the Riverton Senior Center.

Adjournment: The meeting was adjourned by Jo at 10:30 am.

Chair Cox